



**HEADQUARTERS NEW JERSEY ARMY AND AIR NATIONAL GUARD**  
**NEW JERSEY DEPARTMENT OF MILITARY AND VETERANS AFFAIRS**  
3650 SAYLORS POND ROAD  
FORT DIX, NEW JERSEY 08640-7600

**ARMY BULLETIN NO. 59**

**10 October 2003**

**AGR MEDICAL and DENTAL PROCEDURES (J1-AGR)**

**1. References:**

- a. AR 40-66, Medical Record Administration and Health Care Documentation
- b. AR 40-501, Standards of Medical Fitness
- c. NGR 600-5, The Active Guard/Reserve (AGR) Program
- d. NJARNG Army Bulletin (AB) #4, Administration of Permanent Profiles

2. *Military Treatment Facility (MTF)...commanders...will be the official custodians of the medical and dental records at their facilities...(AR 40-66, para 1-4). State adjutants general will initiate, maintain, and dispose of Army National Guard of the United States HRECs (Health Record). (AR 40-66, para 1-4c(1)). AGR HREC will be maintained by the servicing MTF IAW the guidance in AR 40-66. Soldiers on TRICARE Prime Remote will have their records maintained by their Battalion S-1. Each soldier is entitled to one copy of his/her medical record at the government's expense. Soldiers are no longer authorized to maintain their own medical record. INDIVIDUALS AGR soldiers who currently have their official Medical or Dental record in their possession must comply with this bulletin immediately. Army medical records are the property of the Government. Thus, the same controls that apply to other Government documents apply to Army medical records...RC records will remain in the custody of the appointed HREC custodian...(AR 40-66, para 1-5).*


3. All AGR personnel will receive their Periodic Physical examination at an Active Army Medical Facility. AR 40-501, chapter 10, para 10-17c states AGR will use Active Army facilities, if available, in reasonable commuting distance to duty location...All units in New Jersey are within such a commutable distance. TDY can be made available for valid medical travel if necessary.

4. Profiles for AGR personnel will be updated concurrently with their Periodic Physical (REF: AB #4 and AR 40-501, chapter 7, para 7-3). Once issued by the Army MTF, the DA FORM 3349 must be forwarded to the AGR Branch ATTN: SrA Bertrand for review and MMRB, if necessary. All AGR personnel are required to receive their profiles from an Army MTF only.

5. Point of contact is SrA Jacquelyn Bertrand at commercial 609-562-0858.

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